

With the following information, we provide you with an overview of the processing of your personal data by us and the rights to which you are entitled under data protection law.

## 1. Who is responsible for data processing and who can you contact?

The responsible party for data processing is:

btS - Life Sciences Studierendeninitiative e.V.

Jacobsenweg 61

13509 Berlin

Tel.: +49 (0)30 26492126

E-Mail: [bundesvorstand@bts-ev.de](mailto:bundesvorstand@bts-ev.de)

Internet: [www.bts-ev.de](http://www.bts-ev.de)

Represented by the Executive Board of btS - Life Sciences Studierendeninitiative e.V.

If you have any questions about data processing, please feel free to contact our internal data protection coordinators (e-mail: [datenschutz@bts-ev.de](mailto:datenschutz@bts-ev.de)).

Processing your inquiry is our top priority, so we will get back to you promptly.

## 2. Contact details of the data protection officer

If you have any questions or wish to exercise your rights as a data subject, please contact our data protection officer:

eDSB Externe Datenschutzbeauftragte Deutschland

Henning Wehming

Landline: 030 51 63 50 30

Mobile: 0176 62 99 10 16

Email: [info\[at\]edsb-deutschland.de](mailto:info[at]edsb-deutschland.de)

## 3. What sources and data do we use?

We process personal data that we receive from you in the context of ordinary or extraordinary membership.

Relevant personal data are in particular your name, your university/institution, your branch, your address, your landline telephone number, your cell phone number, your e-mail address, your gender, your student or doctoral student status, your current or completed studies as

well as your bank account data (IBAN, BIC, financial institution) as well as photo and video recordings provided by you.

#### **4. For what purposes and on what legal basis do we process your data?**

We process your personal data in compliance with the EU Data Protection Regulation (GDPR) and the new Federal Data Protection Act (BDSG).

The processing of your personal data enables us to support and manage our members and to pursue our association goals.

##### **a. For the fulfilment of contractual obligations (Art. 6 para. 1 s. 1 lit. b GDPR).**

The processing of your personal data is carried out for the initiation, implementation and termination of the ordinary or extraordinary membership of the btS - Life Sciences Studierendeninitiative e. V. The legal basis for this processing is Art. 6 para. 1 s. 1 lit. b GDPR.

##### **b. In the context of balancing interests (Art. 6 para. 1 s. 1 lit. f GDPR).**

Furthermore, we process your personal data in order to protect our legitimate interests or those of third parties. This may be necessary in particular:

- to exercise statutory membership rights.

The legal basis for these processing operations is Art. 6 para. 1 s. 1 lit. f GDPR.

##### **c. Based on your consent (Art. 6 para. 1 p. 1 lit. a GDPR).**

Insofar as you have given us consent to process your personal data for certain purposes, the lawfulness is based on your consent. Consent given can be revoked at any time. Please note that the revocation only takes effect for the future. Processing that took place before the revocation is not affected. The legal basis for these processing operations is Art. 6 para. 1 s. 1 lit. a GDPR.

##### **d. Due to legal requirements (Art. 6 para. 1 s. 1 lit. c GDPR).**

In addition, as an association, we are subject to various legal obligations, in particular commercial and tax law. The purposes of the processing include, among others, accounting. The legal basis for these processing operations is Art. 6 para. 1 s. 1 lit. c GDPR.

#### **5. Who receives your data?**

Recipients of your data are persons who work for the association and must process your data as required. In addition, so-called processors according to Art. 28 GDPR may receive your data in the course of providing a service, such as IT service providers.

We would like to point out that your name, picture and e-mail address are automatically visible to all users of the Sharepoint if we have generated an e-mail address for you via Office-365.

A transfer of your personal data to third parties takes place, as far as this is necessary for the implementation of the membership according to Art. 6 para. 1 s. 1 lit. b GDPR.

Provided you give your consent, we will transmit your personal data to Capsid GmbH, Kölner Landstr. 40, 40591 Düsseldorf, Germany, which will process your data in order to send you a one-time issue of jobvector Karrieretrends.

Furthermore, we transmit your personal data to BIOCOM AG, Jacobsenweg 61, 13509 Berlin. Your personal data will be processed for the purpose of sending you the company's magazine.

Transmission of your first and last name, as well as the period of your membership by the membership administration of the btS- Life Sciences Studierendeninitiative e.V. to the membership administration of the Alumni der biotechnologischen Studenteninitiative (btS Alumni) e.V. only takes place if you want to become a member of the Alumni der biotechnologischen Studenteninitiative (btS Alumni) e.V. after your cancellation of your membership in the btS- Life Sciences Studierendeninitiative e.V.. The transmission of the data serves the verification of the membership in the btS- Life Sciences Studierendeninitiative e.V., the proof of which is mandatory for an admission according to §7 paragraph 1 of the statutes of the Alumni der biotechnologischen Studenteninitiative (btS Alumni) e.V.. In order to enable the exercise of statutory rights, we may be obliged to transfer your personal data to other members of the association.

## 6. Use of Microsoft Office 365

We use the cloud service Microsoft Office 365 as a collaboration and communication tool for member administration as well as a platform for active collaboration and exchange between members. For this purpose, each member receives an account as part of the regular membership, to which a personal email address is also assigned.

The following categories of data are collected, processed or used:

- The above-mentioned member master data
- Name and branch (mailing list allocation)
- Communication data, such as communication content, traffic data, connection data including IP address, location and technical end devices used

Optionally, our members can provide extended profile information, which may include the following data categories:

- Profile picture
- availability status
- contact information
- personal description
- Additional information (education, interests and hobbies, qualifications and expertise, projects).

You have the right to object at any time to the processing of your personal data in the context of the use of Microsoft Office 365. You can assert this right by informally notifying us in text form.

The existing membership relationship remains unaffected by an objection.

## **7. How long will your data be stored?**

Your data collected as part of your membership will only be processed for as long as it is necessary to fulfil our contractual or legal obligations.

Your data will be blocked for further processing immediately after you leave the association and deleted 3 years after the end of the year in which you left, unless we are legally obligated to further processing. Corresponding obligations to provide evidence and to retain data arise in particular from the German Commercial Code and the German Fiscal Code, which provide for a retention period of up to 10 years.

## **8. Will your data be transferred to a third country or to an international organization?**

Data will only be transferred to countries outside the EU or the EEA (so-called third countries) if this is necessary for the implementation of the ordinary or extraordinary membership or is

required by law, if you have given us your consent in this regard, or within the scope of permissible processing. If service providers in a third country are used, they are, in addition to written instructions, obliged to comply with the level of data protection in Europe by agreeing to the EU standard contractual clauses.

Through the use of Office 365 and related applications, a partial transfer of personal data to the USA takes place within the framework of the support and hosting services of "Microsoft Corporation". Part of the contractual processing agreement with Microsoft are EU standard contractual clauses, which, according to Art. 46 para. 2 lit. c GDPR, are appropriate safeguards for the transfer of data to third countries.

## 9. What data protection rights do you have?

You have the right:

- in accordance with Art. 7 para. 3 GDPR to revoke your consent once given to us at any time. This has the consequence that we will in the future no longer continue the data processing based on this consent,
- in accordance with Art. 15 GDPR, to request information about your personal data processed by us,
- in accordance with Art. 16 GDPR, to request without undue delay the rectification of inaccurate or incomplete personal data held by us,
- in accordance with Art. 17 GDPR, to request the deletion of your personal data stored by us, unless the processing is necessary for exercising the right to freedom of expression and information, for compliance with a legal obligation, for reasons of public interest or for the establishment, exercise or defense of legal claims,
- in accordance with Art. 18 GDPR, to request the restriction of the processing of your personal data, insofar as the accuracy of the data is disputed by you, the processing is unlawful, but you object to its erasure and we no longer need the data, but you need it for the assertion, exercise or defense of legal claims or you have objected to the processing in accordance with Art. 21 GDPR,
- in accordance with Art. 20 GDPR, to receive your personal data that you have provided to us in a structured, common and machine-readable format or to request that it be transferred to another controller.

You can exercise your rights by informally notifying us in text form.

## **10. Is there an obligation for you to provide data?**

You are not obliged to provide your data for the aforementioned purposes. However, refusal to provide your personal data will result in the fact that an ordinary or extraordinary membership in the btS - Life Sciences Studierendeninitiative e.V. cannot be established or we may have to terminate it.

## **11. To what extent is there automated decision-making (including profiling)?**

Automated decision-making (including profiling) does not take place.

## **12. To what extent is your personal data used for profiling (scoring)?**

There is no automated processing of your personal data with the aim of evaluating certain personal aspects (scoring).

## **13. Right of complaint**

You have the right to lodge a complaint with a data protection supervisory authority if you believe that the processing of personal data concerning you violates the General Data Protection Regulation. As a rule, you can contact the supervisory authority of your place of residence or workplace for this purpose.

The supervisory authority responsible for us is:

Berliner Beauftragte für den Datenschutz und Informationsfreiheit  
Alt-Moabit 59-61

10555 Berlin

E-Mail: [mailbox@datenschutz-berlin.de](mailto:mailbox@datenschutz-berlin.de)

Tel.: +49 (0)30 13 88 90

Fax: +49 (0)30 21 55 05 0

#### **14. Right to object**

If your personal data is processed on the basis of legitimate interests in accordance with Art. 6 para. 1 s. 1 lit. f GDPR, you have the right to object to the processing of your personal data on grounds relating to your particular situation in accordance with Art. 21 GDPR. If you object, we will no longer process your personal data unless we can demonstrate compelling legitimate grounds for the processing which override your rights and freedoms, or the processing is for the establishment, exercise or defense of legal claims. You can assert this right by informal notification in text form to us.

#### **15. Adjustment of the privacy policy**

We reserve the right to regularly adapt our privacy policy to the current legal framework. You will be informed about changes on the homepage. Changes apply from the time of publication.