

## 1. General information

The website [www.bts-ev.de](http://www.bts-ev.de) ("**website**") is a service of btS - Life Sciences Studierendeninitiative e. V. (hereinafter "**we**"/"**us**").

In the following, we inform you about the handling of your personal data. If you use our website and the service of our website, personal data will be processed. As the protection of your privacy is important to us, we would like you to have the opportunity to comprehensively inform yourself about which of your personal data is processed by us and how.

You can access this privacy policy at any time under the heading "[Datenschutz](#)" on our website.

A note in advance: Naturally, we comply with the legal provisions of the General Data Protection Regulation (GDPR), the Federal Data Protection Act New (BDSG-neu) as well as other data protection regulations.

## 2. Who is responsible for data processing and who can you contact?

The responsible party for data processing is:

btS - Life Sciences Studierendeninitiative e.V.

Jacobsenweg 61

13509 Berlin

Phone.: +49 (0)30 26492126

E-mail: [bundesvorstand@bts-ev.de](mailto:bundesvorstand@bts-ev.de)

Homepage: [www.bts-ev.de](http://www.bts-ev.de)

Represented by the Executive Board Andrea Bock, Birthe Lange, Johannes Müller, Manh Tri Phi, Stefanie Rudolph and Florian Teutemacher.

If you have any questions about data processing, please feel free to contact our internal data protection coordinators (E-mail: [datenschutz@bts-ev.de](mailto:datenschutz@bts-ev.de)).

Processing your inquiry is our top priority, so we will get back to you promptly.

## 3. Contact details of the data protection officer

If you have any questions or wish to exercise your rights as a data subject, please contact our data protection officer:

eDSB Externe Datenschutzbeauftragte Deutschland

Henning Wehming

Landline: 030 51 63 50 30

Mobile: 0176 62 99 10 16

E-mail: info[at]edsb-deutschland.de

## **4. Processing of personal data**

### **4.1 Provision of the website and creation of log files**

#### **a) Description and scope of data processing**

Each time our website is accessed, the following data transmitted by your browser is automatically stored for technical reasons:

- IP address, directory protection user, date, time, accessed pages, logs, status code, data volume, referrer, user agent and accessed host name.

Our system stores your personal data in the log files. This data is not stored with other personal data concerning you.

Your IP address as well as details of the directory user used are stored anonymously by our hosting service provider. Likewise, erroneous page requests are logged in the error logs. In addition to the error messages, these contain the accessing IP address and, depending on the error, the accessed website.

#### **b) Legal basis for data processing**

The legal basis for the temporary processing of the data and the log files is Art. 6 para. 1 s. 1 lit. f GDPR.

## **c) Purpose of the data processing**

The temporary processing of your IP address by our system is necessary to enable the provision of the website to your device. Furthermore, we use your personal data to optimize our website and to ensure the security of our IT systems. In doing so, your data will not be processed for marketing purposes. This also constitutes our legitimate interest in data processing.

## **d) Duration of storage**

The data collected in para. 4 s. 1 lit. a will be deleted after 60 days. The error logs are deleted after 7 days.

## **e) Possibility of objection and removal according to Art. 21 GDPR.**

There is no possibility to object to this data processing, as the processing of the data is imperative for the provision of the website.

## **4.2 Contact option via e-mail**

### **a) Description and scope of data processing**

On our website, we offer you the opportunity to contact us via e-mail. For this purpose, the information you provide will be transmitted to us and processed for the purpose of processing your request.

The following data will be collected at the time of your request:

- Your e-mail address
- your name

- If necessary, further personal data that you have provided in the e-mail.

The following data is also processed at the time your request is sent:

- Date and time of sending your e-mail.

If you contact us via the e-mail address provided, your personal data transmitted with the e-mail will be processed. Your data will not be forwarded to third parties.

## **b) Legal basis for data processing**

The legal basis for the processing of data transmitted in the course of sending an e-mail is Art. 6 para. 1 s. 1 lit. f GDPR.

If your contact via contact form or e-mail is aimed at the conclusion of a contract, such as a membership, the legal basis for the processing is Art. 6 para. 1 p. 1 lit. b GDPR.

## **c) Purpose of the data processing**

We process your personal data only for the purpose of processing your request. The processing of other personal data during the sending process is done for our protection in case the contact options provided are abused or our IT systems are affected by the contact. We do not collect any other data.

These purposes also constitute our legitimate interest in processing your personal data in accordance with Art. 6 para. 1 s. 1 lit. f GDPR.

## **d) Duration of storage**

We delete your personal data when it is no longer necessary to achieve the purpose of its processing.

As a rule, this is the case 4 weeks after we receive your e-mail, provided that the respective conversation with you has ended. The conversation has ended if it can be inferred from the circumstances that the matter in question has been resolved.

## **e) Possibility of objection and removal according to Art. 21 GDPR.**

You have the option to object to the processing of your personal data at any time. In this case, the conversation cannot be continued. Please address your objection to [bundsvorstand@bts-ev.de](mailto:bundsvorstand@bts-ev.de). In this case, the personal data processed during the conversation will be deleted.

## **4.3 Use of Matomo**

### **a) Description and scope of data processing**

On our website, we use the web analytics service Matomo, provided by InnoCraft Ltd, 150 Willis St, 6011 Wellington, New Zealand. Matomo uses cookies for this analysis.

When calling up individual pages of our website, the following data is stored:

- Two bytes of the IP address of the user's system
- Web page accessed
- Web page from which you accessed our website (referrer URL)
- Pages that you visit on the website
- Duration of your stay on the website
- Time (local and server) and frequency of your visit to the website
- User device (manufacturer, device version, device type, screen resolution)
- browser language
- Provider
- Location (country)

The information generated by the cookies is transferred to our Matomo server and stored there. Your IP address is partially masked during this process so that you as a user remain anonymous to us. The data is not forwarded to third parties.

## **b) Legal basis for data processing**

The legal basis for the use of Matomo is Art 6 para. 1 s. 1 lit. f GDPR.

## **c) Purpose of data processing**

The processing of your personal data enables us to analyze your website usage. This enables us to continuously optimize our website service for you.

These purposes also constitute our legitimate interest in the processing of your personal data according to Art. 6 para. 1 s. 1 lit. f GDPR. Your interest in the protection of personal data is taken into account by anonymizing your IP address.

## **d) Duration of storage**

The aforementioned personal data will be deleted as soon as they are no longer necessary to achieve the purpose of processing. In our case, this is the case after 60 days.

## **e) Possibility of objection and removal according to Art. 21 GDPR**

You are free to prevent the installation of cookies by setting your browser software accordingly.

However, we would like to note that in this case you may not be able to use all functions of our website to their full extent.

If you do not agree to the storage and analysis of this data about your visit, you can object to the storage and use of your data by mouse click at any time. Then a so-called opt-out

cookie will be placed in your browser, which means that Matomo will no longer collect any data about your visit. Please note that when you delete the cookies in your browser settings, the opt-out cookie from Matomo can also be deleted and may have to be reactivated by you.

## **4.4 Use of YouTube components**

### **a) Description and scope of data processing**

Our website uses video components of the company YouTube LLC, 901 Cherry Ave, 94066 San Bruno, CA, USA, hereinafter referred to as "YouTube", which is a company of Google Inc, Amphitheatre Parkway, Mountain View, CA 94043, USA.

The scope of the data collected by YouTube is not known to us in detail. According to its own information, YouTube collects location-based data, such as the IP address, and sets cookies to uniquely identify your browser or Google account. The collected data may be shared with Google network services. For more information about the scope of data processing by YouTube and Google, please visit <https://policies.google.com/privacy?hl=en&gl=de>.

### **b) Legal basis for data processing**

The legal basis for the use of YouTube components is Art. 6 para. 1 s. 1 lit. f GDPR.

### **c) Purpose of data processing**

Your personal data is processed in order to make the respective video uploaded to YouTube available to you.

This also constitutes our legitimate interest for processing your personal data.

### **d) Duration of storage**

The duration of the storage of the personal data collected by YouTube is neither known to us nor can be influenced by us.

## **e) Possibility of objection and removal according to Art. 21 GDPR**

If you do not want YouTube to directly assign the data collected via our website to your YouTube account, you can log out of your account beforehand. Furthermore, you can also completely prevent the use of the YouTube plugin with add-ons for your browser, e.g. with the script blocker "NoScript" (<http://noscript.net/>).

## **5. Your rights as a data subject**

Insofar as your personal data is processed by us, you are a data subject within the scope of the GDPR, therefore you are entitled to the following rights with respect to us:

### **a) Right of access**

You have the right to request information from us about your personal data processed by us at any time. This also includes information about the origin, recipients or categories of recipients to whom we transfer your data, as well as the purposes for which we process your personal data.

### **b) Right to rectification**

You have the right to request that we correct and/or complete your personal data without delay if your personal data is incorrect or incomplete.

### **c) Right to erasure or restriction of processing**



You may request us to delete your personal data without undue delay. We are obliged to carry out the deletion without delay. Other provisions only apply if we are obligated to further process your personal data due to contractual and/or legal regulations. For example, this is the case if tax law retention obligations prohibit us from deleting the data. In such a case, we restrict the processing and delete the personal data in question immediately after the expiry of the retention period.

## **d) Right to data portability**

You have the right to receive the personal data concerning you that you have provided to us in a structured, common and machine-readable format, provided that this is technically possible. In addition, you have the right to transfer this data to another responsible party without hindrance from us, if you so desire.

## **e) Automated decision-making in individual cases including profiling.**

You have the right not to be subject to a decision based solely on automated processing - including profiling - which produces legal effects concerning you or similarly significantly affects you.

## **f) Right to lodge a complaint with a supervisory authority**

You are entitled to lodge a complaint with the competent supervisory authority if you consider that the processing of personal data concerning you infringes the GDPR. The competent supervisory authority is:

Berliner Beauftragte für Datenschutz und Informationsfreiheit (Berlin Commissioner for Data Protection and Freedom of Information)

Alt-Moabit 59-61, 10555 Berlin

E-Mail: [mailbox@datenschutz-berlin.de](mailto:mailbox@datenschutz-berlin.de)

Tel.: +49 (0)30 13 88 90, Fax: +49 (0)30 21 55 05 0

## **15. Adjustment of the privacy policy**

We reserve the right to regularly adapt our privacy policy to the current legal framework. You will be informed about changes on the homepage. Changes apply from the time of publication.